

Health Care Assistant Decision-Making Tool



BC Care Aide & Community Health Worker Registry

Health Care Assistants (HCAs) are responsible to perform tasks or assist with activities of daily living to support client independence and optimal functioning. Please refer to the **Health Care Assistant Care Activities Chart** for more information. This decision-making tool only pertains to tasks, not restricted activities.

Have I been trained to perform the task?

↓ YES NO →

Is the task within my job role?

↓ YES NO →

Is it in the client care plan?

↓ YES NO →

Do I have the equipment and tools available?

↓ YES NO →

Is the client's status unchanged?

↓ YES NO →

Does the client consent?

↓ YES NO →

NO
Do not do task
Immediately
inform health
professional
supervisor.

Proceed with task.

STOP
If client status changes and there is a safety risk, stop the task immediately and inform health professional supervisor.



Were the task and outcomes as expected (i.e., no problem with task or client).



NO
Document and immediately report to health professional supervisor.



YES
Document and report.