

Expedited Pathway - Canada HCA Program Graduates

[https://www.cachwr.bc.ca/Application/HCA-Graduate-in-Canada-\(or-HCA-Equivalent\).aspx](https://www.cachwr.bc.ca/Application/HCA-Graduate-in-Canada-(or-HCA-Equivalent).aspx) 

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1. Download forms from the **Application Requirements webpage (or use links on this page)**.
2. Send form(s) to references (e.g. via email as an attachment) for their completion.
3. Completed form(s) must be **emailed directly to info@cachwr.bc.ca from your references**.



2

Complete your **Online Registry Application**, with the following documents in electronic format ready to upload:



- Proof of Training (Certificate or Transcript), &
- Chronological Format Resume

[If your name has changed since completing your training, you will also need to provide Change of Name Documentation]

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Within 5-10 business days of submitting a completed application to the Registry (including forms(s) from references), qualified applicants will receive a Registry letter via email indicating their eligibility for the Expedited Pathway. You will also receive the most up-to-date **Participating Employers List**.



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1. Contact a Participating Employer (apply for a position online or email HR). Be sure to supply Registry Eligibility Letter and indicate you are a qualified Expedited Pathway applicant.
2. After confirming you meet employer requirements, the Participating Employer issues an employment letter.
3. You complete the employer orientation, including a Ministry of Health standardized HCA orientation program. *[within 4 weeks of hire]*
4. The employer provides verification to the Registry that you have completed the standardized orientation. *[within 1 week of completion]*
5. **The Registry issues you Registry Number; you inform your employer when you are registered. *[within 3-5 days]***
6. Your employer confirms your registration on the Registry database.
7. The employer supports you in completing the HCA Introduction to Practice course. *[within 6 months of hire date]*

Category 1:

Use the **Nursing Manager Competency Reference Form** if you have required amount of work experience.



OR

Category 2:

Use the **Clinical Instructor Competency Reference Form** if you have recently graduated from the HCA (or equivalent program) in your province.



Only for Category 1:

1. To prove your work experience hours, download the **HCA Practice Hours Verification Form**.
2. Complete Part A.
3. Send the form to your most recent employer (e.g. scan and send by email as an attachment) for them to complete Part B.
4. The completed form must be emailed directly to info@cachwr.bc.ca from your most recent employer.

